

**RANCHO SANTA TERESA SWIM AND RACQUET CLUB
POOL PARTY REQUEST FORM**

- This form must be submitted at least seven days in advance of party. You can drop it off at the pool office, the locked mailbox located at: 286 Sorrento Way or fax it to: 408-225-6325.
- You will receive a confirmation copy and an email once the party is approved.
- **THE CONFIRMATION COPY MUST BE PRESENTED TO THE OFFICE AIDE THE DAY OF YOUR PARTY.**
- Verify hours of operation for date requested.
- Pool opens at 2pm on Saturdays when there is a home swim meet.
- Parties are limited to 50 people each. Combined parties during any given time slot may not exceed 100 people.
- All Rules and Regulations must be followed.
- **NO GLASS CONTAINERS OF ANY KIND ON THE POOL DECKS.**
- Member is responsible for the behavior of all guests.
- Party space is available on a **first-come-first-serve basis, arriving no more than ½ hour before pool opens.** No more than two tables and six additional chairs may be used for each party. (Member may bring additional tables and chairs from home if needed.)
- **PICNIC TABLES and AWNINGS MAY NOT BE MOVED!!!**
- No Jump House or DJ's or supplemental music.

Name of Member: _____

Address: _____

Phone Number : () _____ cell: () _____

Type of Event: _____ Email: _____

Date: _____ Time: _____

Estimated # of people: _____ Estimated # of members: _____

Estimated # of people that will be swimming: _____

Will all guests that will be swimming water safe? Yes No

Will you need the BBQ's? Yes No

If the pool is closed due to poor weather conditions,
would you like to reschedule? Yes No
If yes, what date? _____

Who will be paying for guests?

Member/host will pay at the end of the party

Guests will pay as they come in

Notes or Requests: _____

Received by: _____
Time/Date Received: _____
Supervisor Initials: _____

Approved by: _____
Time/Date Received: _____
Supervisor Initials: _____