

# Rancho Santa Teresa Swim & Racquet Club

286 Sorrento Way, San Jose, CA 95119  
Phone (408) 227-5758 \* Fax (408) 225-6325



## RULES AND REGULATIONS

---

The Rancho Santa Teresa Swim & Racquet Club is operated as a non-profit organization to offer social and recreational activities for members and their registered guests. Observance of rules and regulations by all is required to assure that all members and guests may enjoy the club as intended. It is the responsibility of members to be familiar with these rules and comply with them.

The Club Staff and Board of Directors shall be in complete charge of all Club facilities and shall have full authority to enforce these rules and expel or exclude any person(s) violating them. They shall also have authority to take any and all steps which in their opinion are necessary or proper for the health and safety of persons using the Club facilities.

These Rules and Regulations are compiled to help you enjoy your Club, to serve as a guide for your protection and to provide for the maintenance of Club's facilities. The Board shall review them at least annually and amend them as needed. A revised copy shall be posted and issued to each member upon request.

### EACH MEMBER SHOULD BE FAMILIAR WITH THE FOLLOWING INFORMATION

#### **PAYMENT OF DUES**

1. The payment of Club dues is a legally binding obligation associated with each piece of property within the Club boundaries. Each homeowner IS a member and MUST pay dues.
2. Member dues shall be payable in advance as defined in the By-laws of Rancho Santa Teresa Swim and Racquet Club ARTICLE XII, SECTION 2. Quarterly installments can be made on the first day of January, April, July, and October. If all four quarters are paid at one time by the January due date, the member will receive 12 free guest passes.
3. Dues, fines, assessments, etc., become delinquent if not paid within fifteen (15) days after they are due. A ten dollar (\$10.00) late fee will be assessed for each quarter dues that there is an outstanding delinquent balance. If not paid within thirty (30) days after the due date, key fobs will be disabled and privileges for Club use will be suspended until the delinquency has been paid in full.
4. When the delinquent amount exceeds the annual dues specified in the By-laws of Rancho Santa Teresa Swim and Racquet Club, a notice of intent to send to the collection agency (10-Day Notice) may be sent out to the delinquent member. The delinquent account will be turned over to a collection agency if acceptable arrangements to pay the amount due have not been made within ten (10) days of mailing the 10-Day Notice. The collection agency will then send a Notice of Intent to File Lien letter to the delinquent member.
5. A lien will be filed against the property by the collection agency in the name of Rancho Santa Teresa Swim & Racquet Club if acceptable arrangements to pay the amount due have not been made within ten (10) days of mailing the Notice of Intent to File Lien letter.



## Rancho Santa Teresa Swim & Racquet Club

286 Sorrento Way, San Jose, CA 95119

Phone (408) 227-5758 \* Fax (408) 225-6325

6. Collection fees and legal procedures will be instituted for collection of the debt and are the responsibility of the debtor.

### CLUB HOURS

1. The **Club hours** are from 8am to 10pm. During this time the tennis court, Wading Pool, Back Pool and SPA are available for use. Those 14 and younger must have proper supervision.
2. The **Main Pool opening hours** vary depending on the season. Current hours are posted online and at the pool entrance. The Main Pool is only open when lifeguards are on duty.
3. The Main Pool is open for **morning lap swim** year-round. Current hours are posted online. The diving board is not available during lap swim. No lifeguards are on duty.
4. **Office Hours** are Tuesday/Thursday 10:00 AM-Noon. Check the website or the Marquee for current office hours.

### GENERAL FACILITY RULES

1. Although membership in the Club is obligatory, the use of the facilities is a privilege contingent upon compliance with these Rules and Regulations. Staff will attempt to correct minor violations in a friendly reminder but are authorized to suspend privileges of any member/guest for the remainder of the day. For serious or willful violations, Staff will refer the violation to the Board. Bylaws permit the Board to suspend the privileges of a member for up to 90 days for each violation. There is a zero-tolerance policy for infractions related to illegal use of substances and actions which endanger life or property. Maximum suspension will result for each violation.
2. Adult members need a valid fob linked to a valid address and current photo to enter the facilities. Membership use privileges can be granted to immediate family members who live in the household full time. A Household Data Sheet must be filled out and signed by the owner(s). Once approved by the office, adults will need to bring an ID or a bill in their name and the same address so an access fob can be assigned.
3. When the pool is staffed for the season, members must check-in and be verified at the gate. Staff may verify member photos. If identity cannot be verified, admittance may be rejected until properly verified. Elementary school aged children must be accompanied by an adult or responsible teenager and under their permanent supervision while at the Club.
4. Fobs are for members only. The Board may suspend your membership or issue a fine if you intentionally share your fob with someone who is not authorized to use Rancho Santa Teresa. Please notify the office as soon as possible if your fob is lost or stolen. Replacement fobs are \$3.



## Rancho Santa Teresa Swim & Racquet Club

286 Sorrento Way, San Jose, CA 95119

Phone (408) 227-5758 \* Fax (408) 225-6325

5. If a home is rented, the owner may temporarily assign membership use privileges to the renter and the renter's immediate family who live in the household full time. An Assignment & Assumption form must be filled out, turned in, and approved by the office.
6. Any animals (with the exception of service or emotional support animals with proper documentation) are prohibited on the premises.
7. Courtesy, politeness, and good sportsmanship are expected at all times. There shall be no shouting, boisterous conduct, loud or profane language or music, profane images, or any other practice which may annoy other members or interfere with enjoyment of the facilities. Any activities, language, music, and images at the Club must be suitable for all ages.
8. No weapons or illegal drugs will be allowed on the Club premises at any time.
9. Under no circumstances will persons under 21 years of age be served or allowed to consume any alcoholic beverage on any part of the Club property at any time.
10. Any Club property broken, lost, or damaged by a member or guest must be replaced or paid for by the member.
11. No running on the pool deck or walkways.
12. No bikes, rollerblades, scooters, or skateboards are allowed beyond the bike rack, except during the Independence Day parade sponsored by the Club.
13. Horseplay, hitting, pushing, and shoving will not be tolerated.
14. Checking sporting goods out of the office requires the individual to leave something of value at the office until the equipment is returned.
15. No glass containers are allowed on the pool deck or in the pool.
16. All refuse must be deposited in disposal cans provided.
17. No person is allowed on the premises when the Club is closed without prior Board approval. Violation of this rule will result in suspension of Club privileges for up to 90 days for each infraction.
18. Parents are responsible for their child and their actions while the child is on club premises.
19. Members or guests may not reprimand any Club employee. Members may report inappropriate conduct by an employee to the Supervisor or any Board member.
20. Frisbees are not allowed on the pool deck or in the pool.
21. The use of personal radios / portable music players is only allowed with headsets.
22. Lifeguards have authority to impose restrictions on items in the pool.
23. No petition or subscription papers shall be circulated on Club premises nor shall solicitation of funds for any purpose be made. Only the Club or its agent may offer goods or services for sale.
24. Barbecues are allowed only in designated areas.

12/19/23



## Rancho Santa Teresa Swim & Racquet Club

286 Sorrento Way, San Jose, CA 95119

Phone (408) 227-5758 \* Fax (408) 225-6325

25. No moving BBQ's, Picnic tables
26. Smoking is ONLY permitted outside the Club Hall main entrance on Sorrento Way or on the city sidewalks. Smoking is defined as the exhalation of any tobacco, nicotine, or marijuana product, including but not limited to cigarettes, pipes, cigars, electronic cigarettes, electronic vaping devices (EPV) or electronic nicotine delivery systems (ENDS). Please dispose of any cigarette butts properly.
27. Anyone using the Club shall comply with all governmental laws.
28. If you are renting out your home and if you are assigning to the Renters your club privileges, an Assignment and Assumption form must be completely filled out and on file in the Club office. It is the owner's responsibility to inform the assignee(s) of the Club Rules and Regulations. The owner is ultimately responsible for the renter's actions.

### TENNIS COURT RULES

1. Tennis courts are to be used to play tennis. You must have a racket, tennis balls, and appropriate footwear to play.
2. Bicycles, tricycles, rollerblades, scooters, and skateboards are not permitted on the tennis courts.
3. Do not sit on or otherwise damage the nets.

### GENERAL POOL RULES

**\*\*\* USE OF SWIMMING POOLS AND DIVING BOARD ARE AT YOUR OWN RISK \*\*\***

1. Elementary school-aged children shall not use the pools without parent/guardian supervision and a lifeguard on duty.
2. All persons who are not toilet trained, or suffering incontinence are **REQUIRED** to wear swim diapers or waterproof pants when using any of the pools.
3. All persons, regardless of age, must wear proper swim attire in the pools at any time. Cut-offs or street shorts are not permitted.
4. Persons with colds, running noses, skin diseases or other communicable infections may not enter the pools or spa.
5. All persons must rinse off sand or dirt before entering any pool.
6. Only water toys are allowed in pools. Water guns, squirt toys and water balloons are not permitted in or around the pools or spa.
7. Staff has the authority to regulate use of floatable devices and any activity.
8. No suntan oil or lotion containers are permitted within five feet of the pools.

12/19/23



## Rancho Santa Teresa Swim & Racquet Club

286 Sorrento Way, San Jose, CA 95119

Phone (408) 227-5758 \* Fax (408) 225-6325

9. No food, drinks or gum are permitted in any of the pools or SPA, or within five feet of the pools.
10. No tampering with underwater light fixtures, drains, or water inlets.
11. Diving is allowed only in the diving well. No diving off the starting blocks except during swim team practice or swim meets.
12. No flips are allowed off the edge of the pool.
13. Rough play is not permitted in any of the pools. Prohibited activities include but are not limited to: chicken fights, hitting, slapping, pushing, shoving, shoulder rides, horseplay, repeated dunking, or slapping the water or people with foam noodles, and shoulder diving.
14. Only on duty lifeguards are permitted in or around guard stands. No talking to lifeguards on the stand, except for an emergency.
15. Any pool can be closed for a special event or activity at the Board's discretion.
16. During aqua aerobics the back pool and spa will be closed to free swim.

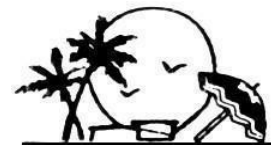
### **MAIN POOL RULES**

1. No one is allowed in the Main Pool without a lifeguard on duty unless prior Board approval.
2. Do not play, stand or pull on the safety rope that separates the main pool from the diving area.
3. There will no longer be a mandatory hourly 10-minute break. The on-shift Supervisor has the discretion to call a 10-minute break based on staffing or special event needs. During any break, all swimmers under 14 without direct undistracted adult supervision must leave the pool.
4. Any non-swimmer using the pool must either wear a US Coast Guard approved flotation device (PFD) or have an adult in the water supervising them at all times.
5. Maximum 190 people are allowed in the pool.
6. After morning lap swim is over, the pool cover must be installed. Fines may be levied.

### **DIVING AREA RULES**

1. When diving, be sure the landing area is clear. Wait until the previous diver swims to the side wall and is completely out of the way before leaving the diving board.
2. Dive or jump forward only, not toward the sides of the pool. No dangerous dives such as running dives, handstands, or backwards dives etc. Single bounce only. Always be safe when diving.
3. Any non-swimmer using the Diving Area must either wear a US Coast Guard approved flotation device (PFD) or have an adult in the water supervising them at all times.
4. Swim directly to the side of the pool after jumping off the board.
5. Only one person is allowed on the diving board at a time.

12/19/23



## Rancho Santa Teresa Swim & Racquet Club

286 Sorrento Way, San Jose, CA 95119

Phone (408) 227-5758 \* Fax (408) 225-6325

6. Do not hang or swing on the board from below.
7. No diving while wearing fins, face mask, goggles, kick boards, inflatable floats, with the exception of Coast Guards approved floatation devices.
8. Diving and jumping from the wall are NOT permitted when someone is diving from the board. They are permitted only when no one is diving from the board.

### **ADULT POOL & SPA RULES - NO LIFEGUARD IN DUTY**

1. The Adult Pool is intended to be used by adults only. It is not staffed with lifeguards.
2. When the Main Pool is open and staffed with lifeguards, the Adult Pool is open only to adults.
3. There will be some exceptions such as swim lessons or special events when there is a lifeguard on duty.
4. No jumping or diving is permitted.
5. This area is intended to be a quiet and relaxing area. Please show respect for all members.
6. Maximum occupancy - Adult Pool: 20 SPA: 5
7. Users must return covers to the Adult Pool and/or SPA after use.
8. Do not block the flow of jets into SPA.
9. Do not apply suntan oils, cocoa butter, baby oil, etc. before entering the spa.
10. Use the ON/OFF button to turn off SPA jets. The SPA Emergency Shutoff button is to be used **ONLY in the event of an EMERGENCY** to completely shut down the spa.
11. Elderly persons, pregnant women, and those with health conditions requiring medical care should consult with a physician before entering the SPA.
12. Hot water immersion while under the influence of alcohol, narcotics, drugs or medicines may lead to serious consequences is not recommended.
13. It is not recommended that you use the spa alone.
14. Absolutely no appliances near the spa that need to be plugged in.
15. **Children 5 years old and under** should not be allowed to use the SPA, even with adult supervision. Infants and young children are more susceptible to overheating than adults and should not be exposed to the high temperatures of a spa. No one should be allowed in a SPA until they can stand on the bottom with their head completely out of the water.
16. Long exposures to hot temperatures can lead to dehydration, dizziness or fainting. For health reasons, older children should not soak for longer than 5-10 minutes and adults no longer than 10-20 minutes at a time.



## **Rancho Santa Teresa Swim & Racquet Club**

286 Sorrento Way, San Jose, CA 95119

Phone (408) 227-5758 \* Fax (408) 225-6325

### **WADING POOL RULES**

1. Always show respect for young children and non-swimmers who use the wading pool, make sure to give them priority.
2. For health reasons, please take young tots to the restrooms frequently.
3. Never take your eyes off your children in the pool, even for a moment. If you are in a group, appoint a designated water watcher, taking turns with other adults.
4. Swim rings and "floaties" are allowed. Large inflatable devices, rafts, inner tubes are not permitted.
5. No running, jumping, rough play, or diving.

### **GUEST PRIVILEGES**

1. Members may have the privilege of bringing guests to the Club. The number of guests may be limited at certain times to prevent overcrowding. Parties with 10+ guests must register for a pool party at least 7 days in advance.
2. All guests must be registered at the Club Office and always be accompanied by a member.
3. A guest fee must be paid for each guest. (Guest fees will be waived for infants under the age of one year old and member's minor grandchildren).
4. Members renting the Hall or Lounge may schedule a pool party for their guests as part of the Hall or Lounge rental. Regular guest fees apply.
5. Members shall familiarize their guests with all Club Rules and Regulations and will be responsible for their conduct.
6. Guests leaving the Club premises and wishing to return during the same day must check out and check back in with the Club office.

### **POOL PARTIES**

- Any pool party with 10+ people must be registered at least 7 days in advance. A pool party is limited to a maximum of 50 people.
- Location for pool parties can be reserved. Up to two tables and six chairs may be used by each party. Members may bring their own additional tables and chairs.
- No more than 100 total pool party guests are allowed during any given day.
- Pool party guests must sign in at the office. Guest fees must be paid before the office closes on the day of the pool party.
- Use of a BBQ may be requested.
- Those renting the Lounge or Hall who wish for their guests to swim must pre-book a pool party as part of their Lounge/Hall rental. For these pool parties:

12/19/23



## Rancho Santa Teresa Swim & Racquet Club

286 Sorrento Way, San Jose, CA 95119

Phone (408) 227-5758 \* Fax (408) 225-6325

- a) The pool party is limited to a maximum of 50 people.
- b) Non-member guests must sign in at the office and guest fees must be paid before the office closes on the day of the rental.
- c) Tables and chairs from the Hall or Lounge may be used on the upper deck. You may bring your own tables and chairs for use on the pool deck if desired. No tables or chairs will be reserved on the pool deck.
- d) The Hall/Lounge BBQs can be used. The pool deck BBQs cannot be reserved or used.

### **USE OF CLUB FACILITIES FOR PRIVATE PARTIES AND/OR ORGANIZED GROUPS**

1. Members may request to rent the Hall or Lounge from the Rancho website. The Game Room can also be rented as part of a Hall or Lounge rental. See the Pool Party section for additional information on including a pool party with your rental.
2. All requests for use of Club facilities by organizations and groups must be presented to and approved by the Board of Directors.
3. With prior Board approval, members may use Club facilities without charge for a nonprofit organization and/or community services where leaders/instructors donate time, and no admission is charged. The sponsoring member must ensure proper clean up after each use.
4. Use of Club facilities pursuant to Rules #2 & 3 above shall not interfere with the use of the Club by members and may be limited by the Board of Directors.
5. With prior Board approval, the Club facilities may be available for school swim parties under the sponsorship of at least one (1) adult member of the Club with the following stipulations:
  - a. All club rules and regulations shall apply
  - b. A reduced guest fee may apply for all non-members.
  - c. The member must pay a cleaning fee, garbage fee, and lifeguard staffing fee.
  - d. One (1) lifeguard is required for every 25-30 children, with a minimum of two (2) lifeguards. (Lifeguards must be on the RSTSRC staff)

### **CLUBHOUSE RULES**

1. No swimsuits are permitted inside the Clubhouse; shoes and shirts must be worn.
2. Food and beverages are not allowed indoors except during special functions.
3. Toys and games belonging to the Club are not to be removed from the Club premises.
4. All fires, whether in the indoor fireplace or the outdoor fire pit, must have prior approval of a Board member or Facility Manager. The person receiving permission is responsible for a safe fire.

12/19/23





## **Rancho Santa Teresa Swim & Racquet Club**

286 Sorrento Way, San Jose, CA 95119

Phone (408) 227-5758 \* Fax (408) 225-6325

5. Only members may rent the Clubhouse. Rental information can be found on the Rancho website.