

Rancho Santa Teresa Swim and Racquet Club Board of Directors Meeting – MINUTES

April 21, 2008

Board Members Present: Kerry Burnham (President), Vic Haddad (Treasurer), Rick Peterson, Millie Coleman, Lance Henderson & Denise Sanchez

Board Members Absent: Cynthia Neuendorffer (Secretary),

Office Staff Present: Doug Lowe (Club Manager), Julie Capote (Office Coordinator), Shaina Peterson (Activities Supervisor) & Dominica DeAngelo (Swim Lessons)

Office Staff Absent: None

Members Present: None

1. CALL TO ORDER

Meeting was called to order at 7:07 PM by President Kerry Burnham.

2. APPROVAL OF BOARD MINUTES (Dated March 17 , 2008)

- The Minutes are reviewed, and Rick noticed a bullet under the minutes covering Rick's report to read: "Need new club hose entry doors next year". He recommends changing the word "CLUB HOSE" to CLUBHOUSE. Lance makes motion to accept the Minutes as Amended; Vic seconds the motion. All are in favor. Minutes are accepted.

3. TOWN HALL INPUT AND DISCUSSIONS

- None.

4. STAFF REPORT/ACTION ITEMS

Doug Lowe (Club Manager)

- Discussed Club Manager Report
 - Need to look at the Pump Room and a possible Mechanical Engineer to look at the pool system. Something to explore if there are sources for a better design.
 - Doug is to contact TAP Plastics Tuesday to get a dowel for the Main pool Deep End Cover. Rick and Lance to Install Wednesday.
 - Doug to look at timers for the lights.
 - Find out when Pelle changes the filters.
 - UPS Battery (Ebay Purchase)

Julie Capote (Office Coordinator)

- Discussed Office Coordinator Report
 - 130 Delinquents
 - Lopez Party left mess loss of ½ deposit (\$250) due to the mess left.

Shaina Peterson (Activities Supervisor)

- Discussed Opening Day the 12th
 - Men's restroom issue, Certificate Arrivals, In Service Day, Incident in Parking Lot Friday the 18th (4:30 PM) Group of boys in back parking lot, and Police with them.
 - Discussion of Party set-up rules needed.
 - Denise Makes a Motion to change "Pool deck area is open to set up parties ½ hour before the pool opens." Seconded by Lance and Passed by all.
 - Henry (Adult Pool) who is to cover the adult pool?

Dominica DeAngelo (Swim Lessons)

- Fees \$30/Lesson for Member, and \$40 for Private
- Dominica requests bleach from Doug to be able to clean up if there is any incident involving blood.

5. BOARD OF DIRECTORS REPORTS

Kerry Burnham (President)

- Kerry makes motion that the Club sponsor a Field Sports Club that would meet the first Wednesday of the month for the purpose of meeting and sharing things related to Field Sports, such as fishing, hunting, archery, etc. Weapons would not be allowed at the meetings. Any activities off-site would not be Club sponsored. Millie seconds the motion. The motion is approved.

Vic Haddad (Treasurer)

- We are pretty much in line with the plan as of the end of 1Q08.
- Recommends we continue watching expenses, but need to try to conserve on energy wherever possible.
- All Trower (Long-term restoration/replacement) items scheduled for the year have been completed or scheduled.
- It is expected that when all bills are paid, we will be in line with the plan.
- Liquid Assets balance in various accounts as of end of 1Q08 is \$179,190.

Rick Peterson

- Only unfinished project is the replacement of the glass in the arch windows on the Sorrento side of the Hall building. The installation should be complete by the end of this week.
- Refurbished Rancho signs have been installed.
- Many other miscellaneous maintenance projects have been done by Rick with the assistance of his right hand man, Lance.

Millie Coleman

- Aqua aerobics will begin M/W/F 6:30-7:30 pm, T/TH/SA 9:00 to 10:00am with a two week introductory rate of \$10 per person.
- Home Depot Fair – Home Depot setting up on Friday; everyone else is setting up on Saturday.
- Proof of Directory is in. Final directories will be available in about two weeks. We will receive 250 directories. Members who got their pictures taken will have one reserved. Remaining directories will be given out on a first come first served basis.
- 10 people have signed up to be on the Social Committee.

Denise Sanchez

- Season Passes must be reapplied for each year.

Lance Henderson

- AT&T Wireless DSL with signal booster. Wireless router is \$80 (free with rebate). It will cost us less per month than our current wireless.

6. BUSINESS BY EMAIL

- The voting is complete on two actions undertaken by email.
- Lifeguard Training Mannequins
- On March 24 Vic moved and Denise seconded that we authorize the purchase of 2 adult training (\$59.95 ea) and 2 infant training mannequins (\$39.95 ea), and 1 storage bag (\$59.95 ea) for a total price not to exceed \$300. The voting is complete and this motion has passed.
- Shaina may now proceed with the on-line purchase of these items.
- Refinishing of Wrought Iron External Accents

- On March 21 Denise moved and Vic seconded that we have the remaining external wrought iron parts of the building (name plates, signs, handles, etc) refurbished at a cost not to exceed \$400.. The voting is complete and this motion has passed.
- Doug & Rick may now proceed with this purchase.

7. OLD BUSINESS

- None

8. NEW BUSINESS

- Hall Rentals – Rick makes motion that we no longer rent the Hall or Lounge to non-members. Lance Seconds the motion. Discussion: This motion is made due to upcoming changes to city ordinances. Motion passes.
- Vacuum Cleaner – We will buy a new vacuum for the office.
- Laminator – the laminator is broken and needs to be replaced.

9. ADJOURNMENT

Denise makes motion to adjourn. Vic seconds the motion. All Board Members are in favor. The Board meeting is adjourned at 10:19 PM. The next Board meeting will be held on Monday, May 19, 2008.

Respectfully submitted

Approved Lance Henderson May 19, 2008