

Rancho Santa Teresa Swim and Racquet Club Board of Directors Meeting – MINUTES

September 17, 2007

Board Members Present: Cassy Garcia (President), Denise Sanchez (Secretary), Vic Haddad (Treasurer), Rick Peterson, Lance Henderson & Kerry Burnham

Board Members Absent: Russ Serenka

Office Staff Present: Doug Lowe (Club Manager), Julie Capote, (Office Coordinator)

Office Staff Absent: Sarah Borg (Activities Supervisor)

Members Present: Henry Bender, Millie & Michael Coleman

1. CALL TO ORDER

Meeting was called to order at 7:05 by president Cassy Garcia.

2. APPROVAL OF BOARD MINUTES (Dated August 20, 2007)

The Minutes are reviewed. Minor corrections are made. Kerry makes motion to accept the Minutes as corrected; Vic seconds the motion. All are in favor. Minutes are accepted as corrected.

3. TOWN HALL INPUT AND DISCUSSIONS

- Henry Bender made a report about the morning lap swim. It has been a success with about 5 to 8 swimmers each morning. He thanks Doug for keeping on top of things and keeping the deck the cleanest it's been in years. He feels Doug is the best Club Manager we've had so far. He also thanks for Board for all their work. He also thanked Julie for all her efforts. Henry reminds everyone that the morning lap swim is still going and everyone is welcome. The Board thanked Henry and Barbara for all their work in running the morning lap swims for the community each year.
- Millie Coleman
 - Brought some sample directories done by Olan Mills to show how we might want to do for our updated directory. Olan Mills would provide this directory for free and guarantees that they will not use the information collected for any other reason.
 - She has been contacted by Terrie Jacopi regarding taking over the Rancho ST website and will be begin working on that as soon as she is given files containing the information we would like her to add.

4. STAFF REPORT/ACTION ITEMS

Julie Capote (Office Coordinator)

- Discussed Office Coordinator Report.

Doug Lowe (Club Manager)

- Discussed Club Manager Report
- Denise lets Doug know she will be available anytime starting next week to help make templates for spa and adult pool covers.
- Rick will take the main pool cover to get it repaired after we wash them and let them dry at the end of the season.

Sarah Borg (Activities Supervisor)

- Discussed Activities Supervisor Report
- Rick also brings up a couple of problems that occurred during pool parties the past two weekends with host members not obeying rules and being belligerent. He also brings up an incident where the guards had to handle some issues with the Hall rental.

5. BOARD OF DIRECTORS REPORTS

Cassy Garcia (President)

- Discussed the agendas for the Fall Membership meeting and the October Board Meeting.

Vic Haddad (Treasurer)

- Discussed Treasurer Report
- Vic reminds us we need to cut expenses wherever we can
 - Look at hall air conditioner – (Denise Action Item)

Denise Sanchez (Secretary)

- Nothing new to report

Rick Peterson

- Parking Lot Slurry completed
- Sidewalk repairs were completed.
- Bids in to paint men's bathroom and parts of the women's bathroom.
- Next newsletter needs to give information to neighborhood kids about what they will need to do to be eligible to be hired as lifeguards for next year.
- We need to add something to a checklist to examine the contents of the cabinets on at least a quarterly basis. Also on Fridays before rentals, we need to verify the hall restrooms are stocked with paper towels and toilet paper, if we are not already doing so.
- Met with Dave, from Santa Teresa Glass. Rick feels we need a separate, additional meeting in the month of October to go over door and window issues.
- Asks Doug for inventory of tables, lounges, old tables, and new tables.

Kerry Burnham

- None

Lance Henderson

- Action Items updated and passed

6. OLD BUSINESS

- Action Items
- Wireless Internet

7. NEW BUSINESS

- Fall Membership Meeting September 30, 2007 at 6pm.
- Kerry makes the motion to have the new directory done by Olan Mills. Vic seconds the motion. The motion passes. Millie has authorization to go forward with reserving Olan Mills to come out.
- Deadline for newsletter is September 24.
- Board Dinner – Kerry will reserve a restaurant

8. ADJOURNMENT

Denise makes motion to adjourn. Kerry seconds the motion. All Board Members are in favor. The Board meeting is adjourned at 9:04 PM. The next Board meeting will be held On Monday, October 15th, 2007.

Respectfully submitted

Approved October 15, 2007

Denise Sanchez
Secretary, Board of Directors